

Code of Conduct

Safeguarding

- Pass on any disclosures made by young people to the Safeguarding Lead at Connect Us Academy CIC
- Use the form supplied at the back of Safeguarding policy
- If you are unaware if what you have been told by a young person is a disclosure, even if you have concerns, pass this information on immediately
- For work with under 18's or those deemed vulnerable always ensure that you work within an open environment, ensuring you are not alone (out of ear and eye shot) of others
- Away from planned sessions, ensure that you do not spend excessive amounts of time alone with a young person away from others and report any meetings to the Connect Us Academy CIC lead so that they can be recorded
- Always ensure that if any form of physical support is required, it is provided openly, with the minimum requirement and never on a one to one basis
- Do not transport any young person in your vehicle for Connect Us Academy CIC purposes without the necessary business insurance cover and without consent from their parent/guardian if they are under the age of 18 or deemed a vulnerable person
- Ensure that you attend Child Protection and Safeguarding young people training – it is a legal requirement

Safety of young people

- Always ensure that you immediately pass on any medical concerns of a young person to the Safeguarding Lead so that their medical conditions on file can be checked
- Always ensure that you pass on known injuries / illnesses that occur within your session to a relevant Connect Us Academy CIC responsible person so that this can be recorded in the accident book
- All incidents should be immediately reported to the relevant Connect Us Academy CIC responsible person so that this can be recorded in the incident book

Professionalism & equal opportunities at Fight for Peace

- Always treat young people equally, affording respect and dignity
- Ensure that you behave professionally at all times as you are a role model for all participants in Connect Us Academy CIC activities
- Uphold the values of Connect Us Academy CIC within the delivery of all activities and work with young people INSPIRE, EXCELLENCE, COMPASSION, COMMUNITY, INTEGRITY
- Always address discrimination and ensure it is reported to the responsible person at Connect Us Academy CIC

Development of young people

- Always put the welfare & safety of young people first, before winning or achieving goals
- Always recognise the developmental capacity of the young person and do not push them against their will or train them excessively
- Ensure that you provide all young people with encouragement and positive feedback



- Always seek to build balanced relationships based on mutual trust which enables young people to share in the decision making process
- Where possible take opportunities to engage with individuals within your sessions and learn more about them. Pass on any areas of concern or developmental need (such as education, work, health) to the responsible person at Connect Us Academy CIC

Delivering sessions

1. Arrive 15 minutes before session to ensure preparation is completed for the session and a positive message is being displayed to participants
2. Make contact with the responsible person at Connect Us Academy CIC at all times if you know that you will be absent from session or running late to a session
3. Leave the work space at the end of session clean and ready for use
4. The lead facilitator is responsible for briefing roles and responsibilities for all other coaches/mentors within the session

Reviewed 26/11/2025

B S Khuman - Director